



## Forward Plan Select Committee

**Thursday, 24 September 2009 at 7.30 pm**  
Council Chamber, Brent Town Hall, Forty Lane,  
Wembley, HA9 9HD

### Membership:

#### Members

Councillors:

Long (Chair)  
Castle (Vice-Chair)  
V Brown  
Coughlin  
Mistry  
HB Patel  
Powney  
Tancred

#### first alternates

Councillors:

Farrell  
Leaman  
Bessong  
Butt  
HM Patel  
Kansagra  
J Moher  
Motley

#### second alternates

Councillors:

Eniola  
Dunn  
Hirani  
Fox  
Steel  
Joseph  
John  
Pagnamenta

**For further information contact:** Elly Marks, Democratic Services Officer,  
020 8937 1358, [elly.marks@brent.gov.uk](mailto:elly.marks@brent.gov.uk)

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[www.brent.gov.uk/committees](http://www.brent.gov.uk/committees)

**The press and public are welcome to attend this meeting**

# Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
<b>1 Declarations of Personal and Prejudicial Interests</b>	
Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
<b>2 Deputations (if any)</b>	
<b>3 Minutes of the Previous Meeting held on 2nd September 2009</b>	1 - 4
The minutes are attached.	
<b>4 Matters Arising (if any)</b>	
<b>5 Call-in of Executive Decisions from the Meeting of the Executive on Tuesday, 15th September 2009</b>	
None received at time of publication of the agenda. The deadline for call-ins is Tuesday, 22 <sup>nd</sup> September 2009.	
<b>6 The Executive List of Decisions for the Meeting that took place on Tuesday, 15th September 2009</b>	
The List of Decisions for the meeting of the Executive that took place on Tuesday, 15 <sup>th</sup> September 2009 was not available at time of publication of the agenda and will be circulated separately.	
<b>7 Briefing Notes/Information Updates requested by the Select Committee following consideration of Version 5 (2009/10) of the Forward Plan</b>	5 - 8
<b>The Future of Brent in2work and Proposed Joint Employment Venture</b>	
The Select Committee requested a briefing note on this item detailing the differences between the Brent in2work and Proposed Employment Joint Venture schemes and when the Employment Joint Venture Scheme is due to start.	

**8 Briefing Notes/Information Updates requesting following consideration of earlier issues of the Forward Plan (2009/10)**

**Civic Centre**

The Select Committee requested a briefing note providing information with regard to the future of Brent House.

To follow.

**9 The Forward Plan - Issue 5 (2009/10)**

9 - 18

Issue 5 of the Forward Plan (07/09/09 to 11/01/10) is attached. Issue 6 of the Forward Plan (05/10/09 to 08/02/10) will be circulated separately upon publication.

**10 Date of Next Meeting**

The next meeting of the Forward Plan Select Committee is scheduled for Wednesday, 11<sup>th</sup> November 2009.

**11 Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
  - Toilets are available on the second floor.
  - Catering facilities can be found on the first floor near the Paul Daisley Hall.
  - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge

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# Agenda Item 3

## MINUTES OF THE FORWARD PLAN SELECT COMMITTEE Wednesday, 2nd September 2009 at 7.30 pm

PRESENT: Councillor Long (Chair), Councillor Castle (Vice-Chair) and Councillors V Brown, Mistry, HB Patel and Powney

Apologies were received from: Councillors Coughlin and Tancred

1. **Declarations of Personal and Prejudicial Interests (if any)**

None declared.

2. **Deputations (if any)**

None.

3. **Minutes of the Previous Meeting of the Forward Plan Select Committee held on Wednesday, 29th July 2009**

RESOLVED:-

that the minutes of the meeting held on the 29<sup>th</sup> July 2009 be received and approved as an accurate record, subject to the following amendments:-

page 5, 2<sup>nd</sup> paragraph, last line, delete 'secondary'

page 7, under item 6 (ii), 1<sup>st</sup> paragraph, 1<sup>st</sup> line, amend the word 'not' to 'note'

4. **Matters Arising**

*28 High Street, Harlesden, London, NW10 4LX Mahogany Community Ventures Limited*

Members noted that this item had been withdrawn from the Forward Plan until the outcome of some legal issues had been finalised.

5. **Call-in of Executive Decisions from the Meeting of the Executive on Monday, 17th August 2009**

There were none.

6. **The Executive List of Decisions for the Meeting that took place on Monday, 17th August 2009**

RESOLVED:-

that the Executive List of Decisions for the meeting that took place on Monday, 17<sup>th</sup> August 2009 be noted.

7. **Briefing Notes/Information Updates requested by the Select Committee following consideration of Version 4 (2009/10) of the Forward Plan**

(i) ***Addendum to the West London Joint Waste Strategy***

RESOLVED:-

that the briefing note on the Addendum to the West London Joint Waste Strategy be noted.

(ii) ***Civic Centre***

A briefing note was not available to Members who noted that the Civic Centre report which was due to be considered by the Executive at the meeting on 15<sup>th</sup> September 2009 was now due to be considered at the Executive meeting on 19<sup>th</sup> October 2009. Members agreed that this briefing note be considered at the next meeting of the Select Committee.

RESOLVED:-

that the briefing note on the Civic Centre be provided at the meeting of the Select Committee on 24<sup>th</sup> September 2009, detailing information with regard to the future of Brent House.

8. **Briefing Notes/Information Updates requested following consideration of earlier issues of the Forward Plan (2009/10)**

***Future Acquisition Strategy for the Brent Transport Fleet***

RESOLVED:-

that the briefing note on the Future Acquisition Strategy for the Brent Transport Fleet be noted.

9. **The Forward Plan - Issue 5 2009/10**

Issue 5 of the Forward Plan (07.09.09 to 11.01.10) was before members of the Select Committee. Following consideration of Issue 5 of the Forward Plan, the Select Committee made the following request:-

The Future of Brent in2work and Proposed Employment Joint Venture

The Select Committee requested a joint briefing note on these items detailing the differences between the Brent in2work and Proposed Employment Joint Venture schemes and when is the Employment Joint Venture Scheme due to start. The request was made by the Chair and Councillor Powney.

*Items not on the Forward Plan*

**Contracts due for Renewal**

The Chair acknowledged that this item was not on the Forward Plan, however she requested for information purposes a briefing note listing by service area the contracts due for renewal over the next 18 months, including their monetary value, to go before the Select Committee at its' meeting on 11<sup>th</sup> November 2009.

10. **Items considered by the Executive that were not included in the Forward Plan (if any)**

None.

11. **Date of Next Meeting**

It was noted that the next meeting of the Forward Plan Select Committee was scheduled to take place on Thursday, 24<sup>th</sup> September 2009.

12. **Any Other Urgent Business**

None.

The meeting closed at 7.40 pm

J LONG  
Chair

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## Forward Plan Select Committee 24<sup>th</sup> September 2009

### Report from the Director of Policy and Regeneration

For Action

Wards Affected:  
ALL

## Briefing Note: The future of Brent in2 Work and proposed Employment Joint Venture

### 1.0 Introduction

1.1 The Executive is due to consider two reports detailing proposals for the future provision of employment services by the Council, one in October and one in November. This briefing note sets out for the Forward Plan Select Committee the context for these reports and the likely content of each.

### 2.0 Current issues

2.1 Tackling concentrations of unemployment as a means of reducing poverty levels is a well established council and regeneration priority. Until recently, the borough has been well resourced through external funders to develop and deliver a comprehensive package of employment provision to compliment mainstream welfare to work services. Delivered through Brent in2 Work, the council has consistently supported over 1,000 previously workless residents into jobs for each of the last three years and has won numerous awards for its cutting edge employment work – including Beacon Council status.

2.2 Regrettably, the future of the Brent in2work services is currently under threat. Not only has the borough had its allocation of Working Neighbourhoods Fund (WNF) reduced by £4 million but the London Development Agency (LDA) has also concluded their Area Programmes that up until March 2009 funded Brent in2 Work to the tune of £2.85 million per year.

2.3 Looking forward, it is likely that any future funding from the LDA will be awarded on a sub-regional basis, reliant on significant match funding and be based on a 'risk and reward' model, where a significant proportion of the payment is only made when a client has successfully remained in work for six months – leading to considerable cashflow challenges.

- 2.4 This mirrors the changes now being implemented by Department of Work & Pensions (DWP) through its recent welfare reform measures. Based on recommendations by David Freud, their new Flexible New Deal (FND) programme will offer significantly larger, longer term contracts to 'prime contractors' that in most cases will be from the private sector.
- 2.5 In short, there is a significant reduction of available resources for the Brent in2 Work programme in its current form. However changes to commissioning practices and recent policy shifts do present some new opportunities.

### **3.0 Proposed Responses**

- 3.1 In 2002, when Brent in2 Work was first established, unemployment levels in the borough were significantly higher than the rest of London, in particular for those who were long term unemployed and living in the most disadvantaged neighbourhoods (including Stonebridge, Harlesden and Church End). Up until the summer of 2008, the council was able to demonstrate considerable progress in narrowing these gaps. By this time, the Job Seekers Allowance (JSA) claimant rate was at its lowest level in over a decade at 3.3%, and the borough's employment rate now stands at 71.6%, surpassing the London average and the highest in Brent since the data was collected.
- 3.2 However, the onset of the economic downturn has seen an increase of over 2,500 JSA claimants locally and it is already evident that a higher proportion of residents from the deprived neighbourhoods are being affected. In these areas, language, length of unemployment and mental health issues all remain key barriers to the labour market. On top of this, child poverty levels in the borough are amongst the highest in the country (18<sup>th</sup> out of 406) and we estimate that there will be an increase of inactive benefits claimants as it becomes increasingly difficult for those already distant from the labour market to compete with those recently made redundant.
- 3.3 It is therefore especially disappointing for the Council to find itself in the current funding predicament, when over the past six years we have developed an extremely successful, efficient and effective employment operation which has begun to make considerable inroads into the Borough's deep-rooted employment challenges. Given the state of the local and national economy arguably these services are even more important now.
- 3.4 The proposed response to this scenario is twofold. In the short term the proposal is to maximise the impact of the comparatively small amount of Working Neighbourhood Funding that remains available to the Council from April 2010 onwards – this amounts to approximately £1.3 million. Subject to consultation with staff, the position is that this resource will be concentrated on those services within Brent in2work which both perform well and most meet local needs.
- 3.5 Therefore from April 2010, Brent in2work will provide the following services:
- Language To Work – One of the biggest barriers to employment for Brent residents is language. This pioneering language programme works with local residents who speak little or no English, and provides intensive, work focussed, language training combined with motivational and attitudinal support. Currently between 38-50% of clients secure employment within 3 months of attending the programme.

- Wembley Works – This employment portal is designed to be the gateway for residents who want to secure employment linked to the regeneration of Wembley. The Council has a commitment to provide these services by virtue of the various section 106 agreements relating to the Wembley developments, and they are resourced through these agreements.
  - CSCS Testing Centre – Anyone wishing to work on a construction site now requires a CSCS card. The only permanent test centre in North or West London is located within Brent in2work, and given the likely high levels of construction activity across the Borough over the next few years the proposal is to retain this valuable facility. There is also the potential for this to be used as an income generator.
- 3.6 Officers initial view is that we should be able to sustain these services for up to two years from April 2010. The remaining Brent in2work services, including outreach, job brokerage, aftercare for those that have secured jobs and specialist projects will all cease. This will result in a considerable downsizing of the Brent in2work operation and staff team, and a full consultation is being prepared under the Council's Managing Change policy.
- 3.7 The second component of the response to the changing funding and economic context is to consider how Brent in2work might be positioned in order to best exploit the new regimes, and ensure that the Council retains a delivery role in employment services. The detail of this will be the subject of the proposed Joint Venture executive report.
- 3.8 Officers are currently in extensive dialogue with one of the country's leading providers of employment services about the prospect of establishing a 'special purpose vehicle' primarily for the purposes of bidding to deliver against the DWP's Flexible New Deal programme across West London. If successful, the bid would bring together the large scale delivery expertise of our proposed partner (Working Links), with the local knowledge and expertise of Brent in2work. The Flexible New Deal is a minimum five year programme, likely to be valued in excess of £100million and would ensure the long term involvement of the Council in the delivery of employment services.
- 3.9 To this end a submission has been made at the first stage of the DWP's tender process under the working title of 'Links In2 Work'. We expect to hear imminently whether or not we will be invited to progress to the final stage in the process, and if we are then considerable work needs to take place not only to establish the Joint Venture company but also to design the proposed suite of services that will be offered and to prepare the bid documentation.
- 3.10 Full bids have to be submitted by late in the calendar year, with a final DWP decision in relation to the award of contracts anticipated by April 2010, to begin delivery in October 2010. It should be noted that although officers feel that the Joint Venture approach will result in a very strong bid, the bidding round will be extremely competitive and therefore we must be realistic about our prospects of success.
- 3.11 If however the bid is successful, the resulting Special Purpose Vehicle would give us an exceptionally strong platform from which to bid for and secure additional funding from both government and the London Development Agency.

#### **4.0 Executive Reports**

- 4.1 The October Executive Report will outline the current context for the delivery of employment services by the Council, and set out in detail the proposed ongoing arrangements for Brent in2work. It will introduce the concept of Joint Venture / Special Purpose vehicle as part of a future strategy and ask members to endorse this approach in principle.
- 4.2 The subsequent Executive Report – currently scheduled for the November meeting of Executive – will set out the details of the joint venture arrangements, and will specifically ask members to agree the Memorandum & Articles and the Shareholder Agreement for the new company.

#### **Key contacts:**

Andy Donald  
Assistant Director  
Policy & Regeneration



## THE FORWARD PLAN OF KEY DECISIONS

ISSUE 5 – 7 Sept 2009 to 11 Jan 2010

**Contact Officer: Anne Reid**  
**email: [anne.reid@brent.gov.uk](mailto:anne.reid@brent.gov.uk)**  
**Tel: 020 8937 1359**  
**Fax: 020 8937 1360**

The next issue of the Forward Plan, covering the period 5 Oct 2009 to 8 Feb 2010, will be published on 21 Sept 2009.

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Paul Lorber  
Leader of the Council

### **Forward Plan 2009/10**

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website ([www.brent.gov.uk/democracy](http://www.brent.gov.uk/democracy)). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

- Cllr Lorber (Corporate Strategy & Policy Co-ordination)
- Cllr Blackman (Resources)
- Cllr Allie (Housing & Customer Services)
- Cllr D Brown (Highways and Transportation)
- Cllr Colwill (Adults, Health & Social Care)
- Cllr Detre (Regeneration & Economic Development)
- Cllr Matthews (Crime Prevention & Public Safety)
- Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
- Cllr Van Colle (Environment, Planning & Culture)
- Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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**CENTRAL**

F&CR -09/10- 9	<u>Modernisation of the Council's Financial Management Arrangements</u>  To consider proposals to transform the council's financial management arrangements based on a detailed Business Case by Deloitte Limited. To agree the appointment of a Strategic Partner to support implementation if the modernisation programme is agreed.	Executive	15 Sep 09	Report from the Director of Finance and Corporate Resources	Internal only	Duncan McLeod
Bus Tran -09/10- 11	<u>Civic Centre</u>  To note the current position on the concept design for the Civic Centre and to give approval to continue with the design development to Royal Institute of British Architects stage D, submit the planning application and authority to tender the main design and build contract for the Civic Centre.	Executive	15 Sept 09	Report from the Director of Business Transformation	Internal only	Aktar Choudhury
F&CR -09/10- 8	<u>Coniston Gardens</u>  To decide on the future use of former scout hut adjacent to 2 Coniston Gardens, NW9 OBB.	Executive	19 Oct 09	Report from the Director of Finance and Corporate Resources	Ward councillors	James Young
PRU -0910- 6	<u>Performance and Finance Review Quarter 1</u>  To note performance, activity and budget information at the end of the first quarter of the current financial year and agree any measures required to address	Executive	15 Sept 09	Report from the Director of Policy and Regeneration and Finance	Internal only	Phil Newby/Duncan McLeod

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	under-performance or over-spends identified.			and Corporate Resources		
PRU -0910-5	<u>Brent's Recession Report</u> To consider the local impact of the national economic situation and to consider any next steps in the light of factual information and national indicators.	Executive	15 Sept 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -09/10-2	<u>Annual Complaints Report 2008/09</u> To consider an analysis of the complaints about Brent Council considered by the Local Government Ombudsman; the Council's performance under its own procedure; and reports on developments in the Council's complaint handling arrangements.	Executive	19 Oct 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -0910-2	<u>South Kilburn New Deal for Communities - Succession Strategy and Business Plan</u> To approve the succession strategy for the South Kilburn New Deal for Communities, including the full business plan, in advance of formal submission to the government for their approval	Executive	19 Oct 09	Report from Director of Policy and Regeneration	South Kilburn Neighbourhood Trust	Andy Donald
PRU -09/10-9	<u>The future of Brent in2work</u> To seek authority to enter into a new Joint Venture for the purposes of delivering employment services across the Borough, and specifically in order to submit a tender submission for the delivery of the government's Flexible New Deal programme.	Executive	19 Oct 09	Report from Director of Policy and Regeneration	Internal only	Andy Donald
PRU -09/10-10	<u>Proposed Employment Joint Venture</u> To agree the Shareholder Agreement and the	Executive	16 Nov 09	Report from Director of Policy and	Internal only	Andy Donald



(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	Memorandum and Articles for a proposed new Joint Venture vehicle to deliver employment services across the Borough.			Regeneration		

### CHILDREN & FAMILIES

C&F -09/10- 005	<u>Future Acquisition Strategy for the Brent Transport Fleet</u>  To approve the future acquisition and maintenance strategy for the Brent Transport Services (BTS) vehicle fleet, and approval for an initial procurement of vehicles as required by this strategy.	Executive	15 Sept 09	Joint report from the Director of Children and Families and of Housing and Community Care	Internal only	John Christie
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### ENVIRONMENT & CULTURE

E&C -09/10- 12	<u>Addendum to the West London Joint Waste Strategy</u>  To note the intent and approve the revision of the WLWA Waste Strategy.	Executive	15 Sept 09	Report from the Director of Environment and Culture	Internal only	Chris Whyte
E&C -09/10- 13	<u>Revision and update of the Carbon Management Plan</u>  To agree a new carbon baseline in line with National Indicator 185 and set new Council carbon reduction targets and revisit carbon reduction projects.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Jeff Bartley
E&C -09/10- 14	<u>Review of Environmental Policy</u>  To revise the current Environmental Policy in	Executive	19 Oct 09	Report from the Director of Environment	Internal only	Jeff Bartley

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	accordance with ISO 14001 and align the policy with the new Council Policy and Strategy.			and Culture		
E&C -09/10- 15	<u>Disposal of Properties at 776 and 778 Harrow Road</u>  To approve the disposal of two properties situated on the edge of Barham Park at 776 and 778 Harrow Road.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Sue Harper
E & C -09/10- 16	<u>Third Pool in Brent – Progress Report</u>  To review site options for a third pool to serve the north of the Borough and agree the preferred site. To instruct officers to complete a detailed feasibility study including the financial implications.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Gerry Kiefer
<del>E&amp;C</del> -09/10- 17  14	<u>Strategy for Sport and Physical Activity in Brent</u>  To note the findings of the report and agree the key themes, target groups and priority sports.	Executive	16 Nov 09	Report from the Director of Environment and Culture	Consultation prior to drafting document and as a draft version: sports clubs, individuals, outside organisations etc.	Gerry Kiefer
E & C -09/10- 17	<u>Cultural Strategy for Brent</u>  To agree the new Cultural Strategy for Brent, including the key principles for the development of cultural services across the Borough.	Executive	14 Dec 09	Report from the Director of Environment and Culture	Public consultation undertaken as part of development of document.	Sue Harper
E&C -09/10- 18	<u>CPZ Update</u>  To consider the status of CPZ reviews, CPZ implementation, to review of petitions and complaints received and to consider CPZ consultation results.	Highways	17 Sept 09	Head of Transportation	Internal only	Tim Jackson/ Amir Hosseini
E&C -09/10-	<u>Draycott Avenue and The Ridgeway</u>	Highways	17 Sept 09	Head of Transportation	Internal only	Tim Jackson/ Chris Margetts

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
19	To consider a request for the introduction of waiting restrictions in Draycott Avenue and the Ridgeway.					

**HOUSING & COMMUNITY CARE**

H&CC -09/10- 5	<u>Authority to tender for Supporting People funded Domestic Violence services.</u>  To agree to tender re-specified supporting people funded services for people experiencing domestic violence and to extend current contracts to September 30 2010.	Executive	Sept/Oct 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/ Liz Zacharias
H&CC -09/10- Page 15	<u>Development of contracts with voluntary organisations</u>  To note the information regarding the remaining grant funded organisations and for those organisations providing mainstream services for older people to agree the development of contracts to replace the current grant funding.	Executive	Sept/Oct 09	Report from the Director of Housing and Community Care	Internal <b>only</b>	Linda Martin/Jayne Spencer
H&CC -09/10- 3	<u>Transfer of funds for learning disability</u>  To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman/ Gordon Fryer
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u>  To approve the delivery plan and funding arrangements for the ALMO Settled Homes Initiative.	Executive	Nov/Dec 09	Report from the Director of Housing and Community Care	Internal only	Manjul Shah/Maggie Rafalowicz

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
H&CC -09/10- 4	<u>Safeguarding vulnerable adults improvement action plan update</u>  To note update progress on action plan since CSCI Inspection report July 08.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Safeguarding Adults Board	Christabel Shawcross/Sarah McDermott
H&CC -09/10- 08	<u>Tender for private sector leased accommodation</u>  To approve the tender for the procurement and management of private sector leased accommodation used to house statutory homeless households.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Zaheer Iqbal
H&CC -09/10- 04	<u>Authority to award the Direct Payments Support and Advice Service Contract</u>  To award the contact to the organisation proposed by officers in the report.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -09/10- 06	<u>Main Programme Grant funding 2010/13</u>  The report concerns the allocation of the Main Programme Grant to voluntary organisations and recommends two 'themes' for which a proportion of the grant should be allocated to the 3 year funding programme for 2010/13.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -09/10- 10	<u>Disposal of freehold interests in residential buildings</u>  To consider disposal of freehold ownership of residential premises where all flats are sold on long leases.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Helen Evans
H&CC -09/10- 09	<u>Telecom aerials on residential buildings</u>  To review the policy on the use of income from Telecom aerials sited council owned residential	Executive	Oct/Nov 09	Report from the Director of Housing and Community	Tenants	Martin Cheeseman/ Helen Evans

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
	buildings.			Care		
H&CC -09/10- 11	<u>John Billam proposal</u>  To approve proposals for the re-provision of a Learning Disability Resource Centre at the John Billam site from Albert Road and ASPPECTS Day Services.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Primary Care Trust	Keith Skerman

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